

Date: February 5<sup>th</sup>, 2026

Time: 1800

**Bolded Items are Action Items**

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- 1) Call to Order & Attendance
  - a) Elders: Candace (Virtual Attendance), Shane, Debbie, Justin
  - b) Elder Personal Updates
    - i) Included personal prayer requests
- 2) Opening Prayer
  - a) Conducted
- 3) Review & Approval of Minutes (Previous Meeting)
  - a) Reviewed January 5<sup>th</sup> Notes
- 4) Team/Committee Reports
  - a) Ministry Team – Debbie
    - i) Reviewed January Notes – Provided by Debbie
      - (1) Discussed Offering Plate topic:
        - (a) waiting on a new pastor for further discussion
        - (b) Creative idea for engaging the youth and congregation (**Justin to send email to Debbie and Ministry Team**)
  - b) Business Operations Team - Justin
    - i) Establishing the new governance (09FEB26 is the first meeting)
    - ii) Presented and passed the 2026 Budget at the Annual Meeting
  - c) Staff – Candace
    - i) (Justin) – Custodian going a contractor route due to Cindy resigning
    - ii) Candace will be attending Staff Meetings on Mondays at 8:30am (Lyn & Cheryl)
    - iii) Called a meeting with Comms Team (New “standing” committee)
      - (1) Deb Parks, Marge, Cheryl, Lyn
      - (2) Looking at making this a monthly sync/meeting
  - d) Search Committee – Debbie (Tao if/when elected)
    - i) Conducted second interviews with two candidates
    - ii) **Possible sharing resume documents with Elders (Debbie working with Ken)**
    - iii) Interviewing two candidates in person (09FEB26 & 16FEB26)
- 5) Old Business
  - a) Security Discussion (Sheepdog Ministry)
    - i) Doorbell installed (working so far)
    - ii) **Shane is currently working on a SOP (Standard Operating Procedures)**
      - (1) Items added from meeting/training with Dane County
      - (2) Looking for some feedback from members
        - (a) **Elders to review**
        - (b) **Cheryl to review for some ground truth (walk in the shoes)**
    - iii) Next Steps: Finalize protocols, conduct training, then scheduling
    - iv) Looking at Patrik for possibly taking the lead

Living Water Church  
Elder Board Meeting Agenda

- v) Camera servers were updated to Windows 11 – remote access is working (Shane utilizing)
- 6) New Business
  - a) Nothing stated prior to meeting
- 7) Items Not on the Agenda
  - a) Computers for Staff (Lyn & Cheryl)
    - i) Currently using desktops
    - ii) Looking at laptops
      - (1) **Shane is looking at options, including docking stations and monitors**
      - (2) Recommendation: no monitor for Cheryl, guidance is staying under \$2k
        - (a) Justin will take to Business team
        - (b) Option is seek direct donations for this if over \$2k
  - b) Website updates – Sudhakar Tadepalli (offered services)
    - i) Questions:
      - (1) How much traffic do we get?
      - (2) Cost?
      - (3) Priority?
- 8) Adjournment
  - a) Closed 1925