



Living Water Church
3075 Prospect Road
Sun Prairie, WI 53590

Business Operations Team Meeting
July 13th, 2026

- 1) Call to Order & Attendance at 1827 with Al Johnson, Rochelle Basche, Thao Sweeney, Lyn Koenig and Rob Hecimovic via phone.
- 2) Opening Prayer by AJ
- 3) Review & Approval of Previous Minutes: Motion to approve by Rochelle. 2nd by AJ. MC
- 4) Team/Committee Reports
 - a. Elder Review – Thao signed the roofing contract with Isthmus Roofing on 7.11.26. Start date early September. Thao will send the contract to Lyn for record. Matt will be meeting with the neighbors who have concerns/complaints about the playground.
 - b. Financials –The low-giving trend remains whilst expenses are increasing with the hiring of a pastor. (What do studies show for the increase in giving after a new pastor is hired?) Perhaps giving/stewardship needs to be mentioned/highlighted more frequently. Do we need to look at ways to cut costs? Lyn asked that Thao and AJ get Thao on the signature card to sign checks. AJ will create a weekly giving report for BOT and the elders after Lyn provides the amount of the offering once entered into PC. Lyn requested that a quarterly report be scheduled with the congregation since it did not happen in July as intended.
 - c. Building & Grounds
 - i. Repair Requests: Parking lot doors need adjustment in this heat. Annual fire suppression inspection happening on 7.16 with Monona Plumbing. Drainage in the playground is clogged and will need to be replaced. Current plan is to do so next spring. Lyn knows someone with a small backhoe. She will contact him to see if he would be willing to do the job and get an estimate. Lyn will ask Phil to follow up with the family about the land sale.
- 5) New Business
 - a. 2027 Budget timeline and responsibilities:

After discussion, Rob made the motion for the following: Budget cycle is being moved up with Lyn sending 2027 Ministry Budget Requests to ministry leaders at the beginning of September. Reports due 9.30. BOT



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- will begin 2027 budget planning at October meeting and draft at November meeting. 2nd by Rochelle. MC.
- b. Thoughts on outsourcing accounting vs. keeping accounting in-house: Lyn will research whether we have a contract with Emily and the number of hours she charges a week. Having a third party provides a level of protection. AJ was told a financial audit was conducted in 2017. Lyn will try to locate information on this and send it to AJ, if found.
 - c. Ideas on generating more income for the church:
Increase building use rates- Lyn had a conversation with a funeral home recently and was told our rates were low compared to other churches. Lyn will send the current building use rates to BOT for each person to make suggestions. Other thoughts- Increase East Wind and Hmong building use rates? Cell tower in the steeple? Rochelle will investigate. Sponsorship grants? AJ will investigate.
- 6) Items Not on the Agenda:
- a. Thao received email requests from Cheryl:
 - i. Status on replacing phones: AJ will contact a source about cost for four corded phones and one cordless (for the office).
 - ii. Status on placing radios in the usher closet: Lyn will confirm with Mike Brimmer (head usher) that this is no longer necessary as they are safely kept in the copy room without being in the way. (Follow up- Cheryl was asking because she wanted an electrician to do some work in the classrooms. Mike confirmed it is not necessary to move them.)
 - iii. What is the timeline for reimbursements: Lyn stated she approves and sends reimbursements on behalf of AJ when received; however, Emily had some connectivity issues and fell behind on her work for LWC. Everything should be up to date at this time.
 - iv. When will ministries receive their monthly report: Emily fell behind on reports with her connectivity issues. Lyn sends the reports as they are received but have not received them yet. Thao will follow up with Emily.
- 7) Adjournment: Motion to close by Lyn. 2nd by AJ at 2005.